

Fauquier County Parks & Recreation Department

**August 3, 2005
C. M. Crockett Park
Midland, VA**

Present:

Carl A. Bailey, Chairman
Debbie Reedy, Treasurer
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent:

David Graham, Vice Chairman
Donald P. Johnson, Jr.

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:03 P.M. by Chairman Carl Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Debbie Reedy that the agenda be adopted with the addition of a revision to the Treasurer's report. Seconded by Tom Harris. The vote was unanimous in favor.

Chairman Bailey asked if Virginia Department of Game and Inland Fisheries had a schedule to shock the Germantown Lake. Mr. Miller responded "yes". Chairman Bailey asked to be notified of the schedule.

IV. Comments from citizens – None at this meeting.

V. Presentations/Commendations – None at this meeting.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. John Marshall Birthplace Park interpretive signage

A motion was made by Debbie Reedy to adopt items on the consent agenda to include the addition of the revised FY05 year-end projections report, and further, consisting of: the minutes of the Parks and Recreation Board Meeting on July 6, 2005 as presented; the Treasurer's Report of check registers and financial reports; the budget action form for

Comprehensive Maintenance carryover of FY05 funds in the amount of \$127,161; the Budget Action Form for the Monroe Park MAP Grant in the amount of \$1,025; the FY06 Comprehensive Maintenance Plan as proposed; the revision of Fees and Charges Policy B 8-1 as presented, and the FY06 Equipment Replacement Plan as proposed. Seconded by Tom Harris Discussion led by Debbie Reedy commended the staff for reducing the unspent funds and the possibility of the Department asking for a portion of those funds as carryover. Following further discussion **Debbie Reedy amended the motion to add that the staff request half of the unspent FY05 funds be returned to the Department. Seconded by Tom Harris. The vote was unanimous in favor.**

A motion was made by Debbie Reedy that staff research critical needs of the Department in order to specify how the carryover funds, if approved, would be used and to bring that information to the September Parks and Recreation Board meeting. Seconded by Tom Harris. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – In expectation of the receipt of the plans for the Bunkhouse Chairman Bailey asked the Director to schedule a meeting to discuss Monroe Park Projects before 8/17/05.

B. Swimming Pools Planning Committee – Debbie Reedy reviewed the status of the Larry Weeks Community Pools, and led a discussion of ways to reduce the costs of Phase I projects. **A motion was made by Debbie Reedy to authorize the expenditure of \$12,500 for design of Phase I projects at the Larry Weeks Community Pools as per Director proposal letter. Seconded by Tom Harris. The vote was unanimous in favor.**

Chairman Bailey asked about the status of the Northern Region Pool. Mr. Miller responded that nothing is happening at the present time. Mr. Miller also reported that funding for the Southern Region Pool has been delayed until FY09 in the approved CIP.

C. School Coop Agreement Liaison – Chairman Bailey reviewed the draft minutes of the July 7, 2005 meeting and reported that Mr. Miller is scheduled to meet with the Pierce Elementary School Principal regarding the trail. Debbie Reedy asked that when Ritchie Elementary gets sewer hookup can ball fields go over the drain field? Mr. Miller responded “yes”, and that it had already been approved by this Board.

D. Legislative Liaison – Debbie Reedy pointed out on the agenda page that the Land and Water Conservation Fund came out of conference committee with \$30 million. This fund has been a source for recreation funding for the Department in the past. Mr. Bailey asked if it would help to write to our representative and can the State ask for funds for Lake Brittle? Mr. Miller suggested that such a request could be put on the Board of Supervisors “Priorities List”.

E. Sports Coordination Council – Tom Harris reported that the July meeting was mainly an information session. The topic of concern expressed by the Council regarded the lighting at the fields, the costs, and how it would impact them losing fields during repair. Discussion continued regarding the fact that High School fields are not a part of the School Coop Agreement and how the fields would be impacted if the new high school is built at Vint Hill. Debbie Reedy stated she would like to maintain Vint Hill as a park, and pointed out it would most likely involve the Department of Interior if it were not.

F. Budget Committee – Debbie Reedy reported that the worksession on the Community Contribution Policy has not been held, but is being worked on, and that there will be some changes to the policy due to groups added to the Department distribution list.

G. Director's Report – In addition to the background/update in the report, Mr. Miller stated the following: 1) The Lighting Study in the Board's book reveals some areas of concern, and will come back to the Board again. 2) The pool operations contractor at Vint Hill is receiving complaints about poor maintenance. Mr. Bailey asked Mr. Miller to check the penalty clause in the contract and send Winkler a letter. Another issue with the concession contractor at the Vint Hill Pools was reviewed by Mr. Miller for the Board. He reported that the Health Department was contacted about the lack of a permit being displayed by the contractor, and also reported the

absence of any financial reporting or deposits as spelled out in the contract. Mr. Bailey asked Mr. Miller to talk to the County Administrator regarding the possible loss of funds. Debbie Reedy asked if we should get the County Attorney involved. Mr. Bailey responded that if by Friday August 5, 2005 these issues were not resolved, Mr. Miller should contact the County Attorney. 3) The September Board meeting/picnic planning was brought up for discussion and it was mentioned that the sun sets at 7:30. Following discussion, it was decided that the meeting would begin at 5:30, and the picnic could begin at 6:45. Board and staff only would be invited, with everyone bringing a covered dish. The Board will pay for the meat, condiments and buns. Staff to purchase and collect from the Board. 4) Rappahannock Landing in Remington was the next topic brought forward for discussion by Mr. Miller. Mr. Stribling, member of the Board of Supervisors for Lee District held a meeting on August 2, 2005 to discuss the developer's decision to cut off two acres of the 27 proffered and the effect on access to the river. Mr. Miller then reported that the County has title to the house and the battlefield, and the department has to begin maintenance, access control and bush hogging of the property twice a year, as well as cataloging artifacts on the battlefield. All of this will take time, but the property needs to be protected. Chairman Bailey asked to go down to see the property with Mr. Miller and Mr. Don Johnson when he returns. Mr. Miller went on to express his concern about the demand on this park, and an in-depth plan for usage will be needed. Tom Harris asked if the Raymond Farm is still to come to Parks and Recreation? Mr. Miller responded, "yes".

H. Waste Water Study Review Committee – Chairman Bailey stated that since the developer changed the proffer, the site no longer serves the purpose the Department had planned for the site. He also reported that the railroad track borders the large part of the property proposed for usage.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that a letter was sent to Patton, Harris, Rust & Associates regarding the Central Complex, stating they had 30 days to comply with the contract. Mr. Stribling has a site in Mind for the Southern Region, and when Don Johnson returns the Board will have a discussion. A draft agreement has been received from the Mellon Executors. A copy was distributed for review and discussion. Since Earth Design's involvement is throughout the project, Mr. Miller had a question that needs to be clarified: "Who is going to pay Earth Design?" Also regarding the provision to close the park ½ hour after sunset: "Is this just until we get lights or is this forever?"

B. Revision to By-Laws – **A motion was made by Tom Harris to put this item on the September Agenda to take action on the revision. Seconded by Debbie Reedy. The vote was unanimous in favor.**

IX. Information Items – Items included in Board's meeting book.

X. Board Time

Tom Harris reported on a call he had asking if ODEC's special exception provided for passive recreation use. Mr. Miller will check into this request and respond. Then Mr. Harris when on to point out that in the Town of Warrenton pedestrians cannot safely get to Rady Park without driving, and suggested the need for connectivity for walking, biking etc. He wanted to know if the county is working with the Warrenton Town Council to resolve this problem. Mr. Miller reported that the Draft Greenway Plan is coming to the September Board Meeting.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by Tom Harris. The vote was unanimous in favor.** The meeting adjourned at 8:30 p.m.

Carl A. Bailey
Chairman

Date

Parks and Recreation Board